



Climate Change and Emissions Management
(CCEMC) Corporation

January 20, 2010

The CCEMC is entering the final phase of its initial funding cycle and look forward, with great expectation, to the selection and announcement of the projects that will receive funding in this our inaugural year.

We anticipated a steep learning curve in our first year of operations, and to that end have been monitoring our processes with the goal to continuously improve. We have incorporated our learnings with the feedback provided from the October 2009 survey of Expression of Interest (EOI) applicants (*50% of proponents were invited to take the survey*), and other written and verbal feedback received. We have already made many adjustments to the on-line EOI system and have used this feedback to develop the on-line Full Project Proposal (FPP) system. We want to thank those who have provided valuable and insightful advice.

Your perspectives have been invaluable in helping us improve and to that end will make the following adjustments to our process:

1. Host a pre-application information session – Public session(s) will be held to clearly articulate expectations, process and criteria requirements, answer proponent questions and address other relevant matters.
2. Conduct a post EOI/FPP process survey – survey results will be used to inform process improvements.
3. Retain the services of a Fairness Monitor for the upcoming FPP and for any future EOI/FPP processes.
4. Clarify expectations through improved website information and by enhancing our application guidelines. We will clearly identify what the CCEMC will/will not do in future EOI/FPP processes.
5. Modify our online application form by: adjusting the request for public information to include the company name and by improving the registration process to ensure we have the correct mailing /contact information for proponents.
6. Provide additional process based information including:
 - a. Posting the project review process on the CCEMC website to ensure all applicants understand the steps required and any limitations.
 - b. Posting a general description of the adjudication function.
 - c. Posting a list of Adjudicator qualifications.

The CCEMC is committed to continuously reviewing its processes and making the changes required to improve its administrative performance and by doing so, ensure a more meaningful experience for proponents.

It is our intention to have all the changes listed above in place prior to any future calls for proposals and where applicable some of the changes listed above will be posted on the CCEMC website by the end of February.

Your continued interest, support and feedback is most appreciated.